



# Application for Employment

*The Talent Network is an equal opportunity employer and will not discriminate against any applicant on the basis of any characteristic that is protected by state or federal law. Michigan law requires that a person with a disability or handicap requiring accommodation to perform the essential duties of the job must notify the employer in writing within 182 days of the date that the need is known or should have been known.*

Position Applied For: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Date that you can start: \_\_\_\_\_

Please note that this application will only remain active for 3 months, after which the applicant would need to re-apply.

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone #: home) \_\_\_\_\_ cell) \_\_\_\_\_

E-mail address: \_\_\_\_\_

Are you 18 years or older? YES NO Valid driver's license? YES NO

Are there any hours or days of the week that you cannot work? YES NO

If so, when? \_\_\_\_\_

Desired Starting Wage: \_\_\_\_\_ Type of Employment: FULL-TIME PART-TIME

Are you currently employed? YES NO May we contact your present employer? YES NO

How did you find out about The Talent Network? \_\_\_\_\_

**CURRENT AND FORMER EMPLOYERS: (Most recent one first)**

<b>DATE: Month/Year</b>	<b>COMPANY NAME &amp; PHONE #</b>	<b>SALARY: Start/End</b>	<b>JOB DUTIES</b>	<b>Reason for leaving</b>
<b>From:</b>  <b>To:</b>				
<b>From:</b>  <b>To:</b>				
<b>From:</b>  <b>To:</b>				

May we contact the employers listed?    **YES**    **NO**

If not, which one(s)? \_\_\_\_\_

**3 Additional References (with phone numbers):**

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	NAME OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE?	STUDIES/ MAJOR
High School				
College				

Are you lawfully entitled to be employed in the United States? \_\_\_\_\_

Have you ever been convicted of a crime except a minor traffic violation? YES NO

If so, please state citation, date and place where the offense occurred: \_\_\_\_\_

\_\_\_\_\_

Please provide any additional information that may be beneficial to this position such as training, management experience, equipment operation, or qualifications:

\_\_\_\_\_

\_\_\_\_\_

Hobbies: \_\_\_\_\_

Career Aspirations: \_\_\_\_\_

3 things on your life's "to do" list:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Name

Telephone #

**Please read the following statement carefully before signing to indicate your understanding:**

**I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application may result in termination.**

**I understand and agree that, if hired, my employment with The Talent Network is for no definite period and may, regardless of the date of payment of my wages, be terminated with or without cause, at any time, with or without notice.**

**I authorize investigation of all statements contained in this application for any employment related purpose. I release the listed references and all employers, except those specifically exempted\*, to provide The Talent Network with any and all applicable information they may have. I hereby release these references and former employers from all liability for any information they might give you.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**For Office Use Only:**

**Interviewed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Hired?    YES    NO    Given Schedule?    YES    NO    Starting Wage:** \_\_\_\_\_

**NOTES:**